



Millets Farm Centre Ltd – Application for Employment

Personal Details			
Full Name		Contact No.	
Address		Email Address	
Do you have the right to work in the UK?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Age range:	<input type="checkbox"/> under 18 <input type="checkbox"/> 18-20 <input type="checkbox"/> 21-24 <input type="checkbox"/> 25 and over		

Position/s applying for...	
If you are applying for a specific position, what is the job title and department of the role?	
How did you hear about this vacancy?	
If you are interested in in a specific department/departments list them here:	
Are you looking for... (select all that apply)	<input type="checkbox"/> Full time work (> 21 hours weekly) <input type="checkbox"/> Part time work (< 21 hours weekly) <input type="checkbox"/> Weekend work (Saturday or Sunday) <input type="checkbox"/> Seasonal work (Events and during school holidays)
Select the days of the week that you are available to work:	<input type="checkbox"/> Mondays <input type="checkbox"/> Tuesdays <input type="checkbox"/> Wednesdays <input type="checkbox"/> Thursdays <input type="checkbox"/> Fridays <input type="checkbox"/> Saturdays <input type="checkbox"/> Sundays
If you have any dates that you are unable for an interview in the next 14 days please specify?	
If you require any assistance in order to attend the interview, give details here?	
When are you available to start work?	



Education			
Exam	Result	School/College	Dates from/to

Other Training/Qualifications (e.g. First Aid, Food Hygiene...)		
Training/Course Details	Provider/Awarding Body	Dates from/to

Employment History (i.e. present employer first, working backwards)					
Please account for any gap in employment history. Include any temporary or voluntary work.					
Job Title	Name & Address of Employer	Full/Part Time	Main Duties	Dates from/to	Reason for Leaving

Please provide details of your sickness absence from work/college in the past two years:

No. of days	No. of sickness episodes	Reasons for sickness



Suitability for the role

Give details on why you are a suitable candidate and why you would like to work for Millets Farm? Feel free to include your activities outside of education and work.

Have you ever been convicted of an offence by a criminal court, other than a conviction which is spent by virtue of the Rehabilitation of Offenders Act 1974?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you consider yourself to have a disability?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, are there any adjustments that could be made to the working environment to assist you with the role?	

GDPR

The information provided by applicants in any application form and in any recruitment process will be processed only for the legitimate purpose of determining suitability for employment and ensuring that the recruitment process is fair. The information will not be retained after the conclusion of the recruitment process. The information will not be shared with any third party. For further information on our data protection and privacy policy, please read our policy which is available at www.milletsfarmcentre.com.

Applicant Declaration

I declare that the information I have given is, to the best of my knowledge true and correct and may be stored and disposed of in accordance with GDPR. I understand that canvassing or giving false information will disqualify my application and if discovered after appointment may be grounds for dismissal.

Signature		Date	
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References

If you are successful in securing a role with Millets Farm Centre Ltd, you will be asked to provide the names, full postal address and telephone numbers of two referees one of which must be your current or most recent employer or if at school/college your Personal Tutor or Head teacher. Please do not include a relative as a referee. References may be subject to verification checks.